

UTAH STUDENT NURSES ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS

Date: 4/30/11

Time: 0800

Place: Cressa's House SUU

Minutes

Meeting called to order at 0810 with Suzanne Camp conducting

Members Present: Suzanne Camp via Skype, Chanda Hutchings, Cressa Yardley, Karisa Wilcken, Emily Chappell, Bryn Wood, Jennifer Riedel

Members Absent: Selwyn Layton, David Workman

Visitors Present: None

Minutes:

- Minutes: It was moved that this meeting would be an informal Board of Directors meeting, submitted by: Suzanne Camp seconded by: Cressa Yardley

Action: Carried Unanimous in the affirmation

Agenda Items	Discussion of Topics	Action
1)Cressa	1-Minutes from meeting on 4/2/11 were read and reviewed.	Suzanne moved to approve minutes: Cressa 2 nd it Vote Unanimous
2)Karisa	1-Report on account & Expenses <ul style="list-style-type: none">• Not moving account from Wells Fargo• Emily and Suzanne need to get on account Monday April 9th 10 AM• Get CPA for audit (get bids possibly from Suzanne's brother in law)• Pay back Jennifer and Bryn for NSNA Convention \$75 for gas, \$80 hotel	Suzanne moved to approve of \$75 for gas and \$80 for hotel to come from account Karisa 2 nd motion Vote Unanimous
3)Emily	1-Fundraising <ul style="list-style-type: none">• Cost of clipboards was \$151.00• Sold 28 for \$108.50 at convention	

	<ul style="list-style-type: none"> • Have 150 more to sell <p>2-Next year fundraising</p> <ul style="list-style-type: none"> • T-shirts, badges for conference 	
4)Emily	<p>1-USNA Conference for 2012</p> <p>Date:</p> <ul style="list-style-type: none"> • Can't schedule UVU rooms until June. \$125 to \$25/hour for room • Student Center or Mackay Event Center • Check convention centers at hotels and other options. <p>Agenda:</p> <ul style="list-style-type: none"> • Save on room cost by only doing breakout sessions in the afternoon • Kaplin big morning session, NSNA member come talk • Free time for participants to look at vendors and eat lunch • No lunch for participants, but will provide for vendors <p>Nominations & Elections</p> <ul style="list-style-type: none"> • Use USNA website to post platform • Know candidates before the conference • Post online a description of the responsibilities of each position <p>Speakers</p> <ul style="list-style-type: none"> • Tressa Garrett: Community health nurse (Jen will contact) 6 months before • Dr. Christensen: Stress relief Holistic Nursing Association (Suzanne contact) • Dr. Ronald Yardley: Nurse Anesthetist (Cressa contact) • Dr. Jason Brotherson: Nurse Practitioner (Cressa contact) • Every committee member in charge of getting 2 speakers. <p>Budget</p> <ul style="list-style-type: none"> • Next month's expense report will budget out for convention prices 	

	<p>Vendors</p> <ul style="list-style-type: none"> • Kaplin • Hospitals in Utah (IHC, Intermountain Star, U of U, Cancer Centers, Mental Health), Graduate Programs (Weber, Westminster, Grand Canyon, Western Governors) • \$150 with no representative at table • \$175 with representative at table 	
5)Suzanne	<p>1-Western Region of Presidents</p> <ul style="list-style-type: none"> • State is to pay trip for Suzanne to attend conference in Tennessee • Talk to all states in western region to collect money to send her • Hotel and flight \$800 plus rental car etc. • Budget \$1250 	<p>Emily moved to approve \$1250 for budget Karisa 2nd motion Vote Unanimous</p>
6)Suzanne	<p>1-Clarification on positions for each member</p> <p>Goals:</p> <ul style="list-style-type: none"> • Do Project in Tough with schools • Campaign for Chapter initiative to be part of NSNA and benefits • Be Organized in book keeping 	
7)Bryn	<p>1-Website, Contacting Members, Bio's</p> <ul style="list-style-type: none"> • Suzan-Whong Development director doing BLAST Emails. 12 broadcasts for \$99/year. • All Utah members that are current get blast email • Encourage of Require Utah Nursing Schools to be part of NSNA • NSNA memberships will provide USNA with increased money from due's • Contact all Schools and get the number of members of NSNA from school <p>Bio's</p> <ul style="list-style-type: none"> • Suzanne, Cressa, Jen, Emily have them done 	<p>Emily moved to approve \$99/year for BLAST emails Bryn 2nd the motion Vote Unanimous</p>

	<ul style="list-style-type: none"> Chanda, Bryn, Karisa, have until May 10th to finish and send to Bryn for website 	
8)Bryn	<p>1-Scholarship application updates</p> <ul style="list-style-type: none"> On website Change deadline to December 31, 2011 Change to 2 \$500 Scholarships Requirements: Bio about self, Essay, Application, no references Read as a board to choose scholarship recipient Make scholarship more publicized Change send box to Box 9469 	<p>Suzanne moved to approve 2 \$500 Scholarships Karisa 2nd motion Vote Unanimous</p> <p>Bryn moved to change requirements for scholarship Emily 2nd motion Vote Unanimous</p>
9)Jennifer	<p>1-Awareness of USNA</p> <ul style="list-style-type: none"> Every school being a member of NSNA (Each person contact 2 schools on list) Sending out BLAST Email Bryn coordinate programs to contact (email assignments to members) 	
10)Emily	<p>1-New Committee's</p> <ul style="list-style-type: none"> Karisa & Chanda: Service and Involvement Committee Bryn: News Letter Committee Suzanne, Cressa, & Emily: Nominations and Elections Committee Emily: USNA Convention (get a rep from each school) Jennifer: Membership Recruitment Have a goal in mind for next meeting for each committee to achieve 	
11)Cressa	<p>1-Unfinished Business</p> <ul style="list-style-type: none"> Get a regional representative until we have more members Set specific goals for the year as a board of 2011 <ol style="list-style-type: none"> Get schools information and involvement 	

	<ol style="list-style-type: none">2. Improve communication between board and schools3. Get regional representatives4. Leave more money than we took5. Fundraiser/Involvement day for USNA at own schools6. Beginning of school year awareness of membership to NSNA	
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Next Meeting: Saturday June 4th at 1000 in Richfield Utah at Emily's brother's house all in person with Chanda via Skype.

Motion was moved that the meeting officially be closed at 1011, submitted by: Suzanne Camp seconded by: Cressa Yardley

- **Motion: Carried**
Close of meeting at 1011

Signed: _____

Cressa Yardley, USNA Secretary

Suzanne Camp, USNA President