

UTAH STUDENT NURSES ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS

DATE: January 10, 2012

TIME: 2000

PLACE: Emily's House, Karisa's House

MINUTES

Meeting called to order at 2010 with Suzanne Camp conducting

Members Present: Suzanne Camp, Cressa Yardley Farnsworth, & Karisa Wilcken via Skype, Emily Chappell, Bryn Wood, Jennifer Riedel, Chanda Hutchings

Members Absent: Selwyn Layton

Visitors: None

Minutes

- Minutes: It was moved that this meeting would be an informal Board of Directors meeting, submitted by: Suzanne Camp seconded by: Cressa Y Farnsworth
Action: Carried Unanimous in the affirmation

Agenda	Discussion of Topics	Action
1)Suzanne	Welcome to meeting <ul style="list-style-type: none">• No new updates at this time	
2)Cressa	Secretary Updates <ul style="list-style-type: none">• Reading of December Minutes• Got all certificates, door signs, and 1 & 5 minutes warning signs done• Will do nomination ballots blank for folders.• For people who want to run for election at convention, have people go into an empty room, get oriented, and show the list over power point like last year	Suzanne moved that we approve the minutes from the meeting on December 12, 2011 Karisa 2 nd Motion Vote Unanimous
3)Karisa	Expense Report <ul style="list-style-type: none">• NSNA reissued 2 checks that were over 90 days• Received all NSNA membership money except the 2 voided checks that were over 90 days	Karisa moved that we approve the expense report for November and December 2011 Suzanne 2 nd motion Vote Unanimous

	<ul style="list-style-type: none"> • Fee's for \$20.00 were reimbursed by Wells Fargo 	
4)Chanda	<p>Nominations & Elections Update</p> <ul style="list-style-type: none"> • No one has applied or sent in applications for positions • We will write in candidates names at the convention 	
5)Bryn	<p>Communication Updates</p> <ul style="list-style-type: none"> • Received emails from Provo College and University of Utah. She sent links on how to start a new chapter. • Girl from Night N Gale College trying to be a member of NSNA. Bryn will send to Suzanne the information and also send it to NSNA. • Celeste from BYU, the President of BYU SNA, is excited for the convention and is getting student to help. • Melody Porter associated with Stevens-Henager Collage, wants to link our website to a webpage associated with Stevens-Henager. They will pay us \$25.00 a month to be on it • Suzanne is going to contact Suzanne Whong about the legal issues to make sure we can do this with our website. • Karisa will call Wells Fargo about automatic payments. • Cressa send October minutes to Bryn to put on website. • Send out a newsletter to highlight the Convention, BTN Grant, Registration, and booklet ad's by January 15th. • Get an incentive for the school with the most participants to get a prize. • Have updates on school contact and will forward them to all members • Call Nick to find out about registration numbers in the next few days. • Calendar on-line have mostly convention deadlines: BTN Grant & Poster Presentation. • Emily, the nurse Bryn asked to speak at 	

	<p>the convention is moving that week so she won't be able to speak</p> <ul style="list-style-type: none"> • ANurseIAM.com is on the website 	
6)Jen	<p>BTN Update</p> <ul style="list-style-type: none"> • Sent out scholarships and grants, but not applications have been sent back • Plan to do poster board at convention about BTN • Volunteers just were sent an email to them of general assignments for the convention. • Give a clipboard for volunteers. 8 AM meeting for the volunteers the day of the convention. 	
7)Emily	<p>Convention Update</p> <ul style="list-style-type: none"> • 11 vendors: 3 hospitals, IHC, Mountain Star, & Mayo Clinic. Hurst & Kaplan. Colleges: Fortis, Western Governors University, Night N' Gale, Grand Canyon University, Utah Valley University, and University of Utah. • 7 scholarship applications have been sent in. Board needs to read and pick recipients. • Never contacted Glenda. Sue never heard from, and Dr. Taylor coming but has all rooms full. • Make sure everyone is doing their assignments. • 6 registration tables, 2 onsite tables organized by last name. • Folders pick up tomorrow from Wells Fargo & Karisa's in-laws will bring them up north. • Contacted staples & Life Uniforms for door prizes. Get a hold of Wal-Mart. Got 3 first aid kits from Wells Fargo. Get a hold of teachers for books. • 8 AM meeting day of convention, everyone needs to be there • Need a cash box and receipts for onsite registration. Get \$100, \$50 for each box. 	

	<ul style="list-style-type: none"> • We go permission from UVU to sell things as well as UVU selling things. • Cressa & Karisa call each school for a reminder about early registration by Friday & last day to register early January 27, 2012. • Food still all signed up for & Get a contract for paying for food. 	
8)Everyone	Unfinished Business <ul style="list-style-type: none"> • None 	

Next Meeting: Wednesday, February 1, 2012 at 8 PM at Emily's in Cedar City and Karisa's house in Pleasant Grove via skype.

Motion was moved that the meeting be closed at 2115 submitted by: Suzanne Camp seconded by: Cressa Y Farnsworth

- **Motion: Carried**

Close of meeting at 2115

Cressa Y Farnsworth
USNA Secretary

Suzanne Camp
USNA President