

UTAH STUDENT NURSES ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS

Date: 03/9/2011

Time: 2020

Place: SUU

Minutes

Meeting called to order at: 2020 with Chanda Hutchings conducting.

Members Present: Emily Chappell, Suzanne Camp, Bryn Wood, Karisa Wilcken, Chanda Hutchings, and Selwyn Layton via phone.

Additional attendees via phone during nomination for Secretary and Break Through to Nursing: Cressa Yardley and Jennifer Reidel.

Visitors Present: None

Minutes:

- Motion: It was moved that that this meeting be an emergency meeting submitted by: Chanda Hutchings seconded by: Emily Chappell
- **Action: Carried Unanimous in the affirmative**

Agenda Item	Discussion of Topic	Action
1)Chanda Hutchings	1-Filling the President, Vice President, Secretary, Break Through to Nursing positions.	<p>Chanda Hutchings current Vice President assumes role of USNA President as the position is vacant. Unanimous vote for change to President.</p> <p>Chanda Hutchings, nominated Suzanne Camp to be Vice President. Emily Chappell 2<sup>nd</sup> the nomination. Suzanne Camp accepted nomination. Unanimous Vote Suzanne Camp is vice President.</p> <p>Chanda Hutchings is unable to perform the duties as</p>

		<p>USNA President and asks to be withdrawn as President. Withdrawal is accepted. Suzanne Camp assumes the position of USNA President.</p> <p>The position of Vice President is vacant.</p> <p>Emily Chappell nominates Chanda Hutchings as Vice President.  Karisa Wilcken 2<sup>nds</sup> the nomination.  Chanda Hutchings accepts nomination.  Unanimous Vote for Chanda Hutchings for Vice President.  Chanda Hutchings assumes the role of Vice President.</p> <p>Office of USNA Secretary is vacant.</p> <p>Chanda Hutchings nominates, Cressa Yardley for position of USNA Secretary.  Emily Chappell 2<sup>nds</sup> the nomination.  Cressa Yardley accepts nomination via phone.  Unanimous vote for Cressa Yardley to fill the position of USNA Secretary.  Cressa Yardley assumes the role of USNA Secretary.</p> <p>USNA Break Through to Nursing position is vacant.</p> <p>Chanda Hutchings nominated Jennifer Riedel</p>
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		<p>as the USNA Break Through to Nursing (BTN).  Emily Chappell 2<sup>nds</sup> the nomination.  Jennifer Riedel accepted the nomination to USNA BTN via phone.  Unanimous Vote for Jennifer Reidel to fill the position of USNA BTN.  Jennifer Reidel assumes the role of USNA BTN position.</p> <p>All open positions are filled.</p>
2)Emily Chappell	1-Contacting Schools for Volunteers for NSNA Conference. Discussed getting material from Melissa old secretary to contact schools to get volunteers. 50 volunteers are needed and Karisa has \$400 to distribute between volunteers.	
3)Selwyn Layton	1-Bylaws for USNA. He wanted to make sure the voting in of new members was done correctly and everything was followed in order.	

Next Meeting: Tentatively April 2, 2011 at 0800 official at SUU and try Skype.

Motion: it was moved the meeting officially be closed at 2140, submitted by: Suzanne Camp  
seconded by: Chanda Hutchings.

• **Motion: Carried**

Close of Meeting at 2140 pm

Signed: Suzanne R. Camp (electronic Signature for Suzanne R. Camp)

Suzanne Camp USNA President

Chanda Hutchings USNA Vice President (electronic Signature for Chanda H. Hutchings)