

UTAH STUDENT NURSES ASSOCIATION
 MEETING OF THE BOARD OF DIRECTORS
 DATE: November 16, 2011
 TIME: 2000
 PLACE: Emily's House in Cedar City, Utah

MINUTES

Meeting called to order at 2002 with Suzanne Camp conducting

Members Present: Chanda Hutchings, Emily Chappell, Cressa Y Farnsworth, Bryn Wood, Jennifer Riedel, Karisa Wilcken, & Suzanne Camp via Skype

Members Absent: Selwyn Layton

Visitors: Jaylee Wilcken

Minutes

- Minutes: It was moved that this meeting would be an informal Board of Directors meeting submitted by: Suzanne Camp seconded by: Cressa Y Farnsworth
Action: Carried Unanimous in the affirmation

Agenda	Discussion of Topics	Action
1) Suzanne	President Updates <ul style="list-style-type: none"> • Received table cover and banner for USNA. They look nice and they were paid for by card. • Suzanne's trip to the Mid-Year Convention was great • Got all USNA Convention posters delivered and mailed 	
2) Cressa	Minutes Read for October	Suzanne motioned that we approve minutes from meeting on October 19, 2011 Cressa 2 nd motion Vote Unanimous
3) Karisa	Expense Report <ul style="list-style-type: none"> • Figured expense for convention posters & mailing of posters. • Had Suzanne use card for table cover and banner 	Suzanne motioned that we approve October Expense report Karisa 2 nd Motion Vote Unanimous

4) Chanda	<p>Nominations & Elections Committee</p> <ul style="list-style-type: none"> • Packet was sent to Bryn to put on website • Checks email often for any questions or replies to packet <p>Service Projects</p> <ul style="list-style-type: none"> • Emailed Jamie back about student involvement and Blood drive 	
5) Jen	<p>BTN Update</p> <ul style="list-style-type: none"> • Sent Application for BTN Grant to Bryn to put on Website • Still needs to be sent out to schools 	
6) Bryn	<p>Communications Update</p> <ul style="list-style-type: none"> • Nominations & Elections packet is online and featured • Registration online is going (after deadline money will be processed and we will get a check from after college for amount) • Aftercollege.com linked to our website • Newsletter was made to go to schools to highlight convention, student committees, and Nominations & Elections. Will add Scholarship availability to letter before sent out. • Any updates put on website are also put on USNA Facebook page • We are not doing blast emails but we will remind the next board about them. 	
7) Emily	<p>Convention Update</p> <ul style="list-style-type: none"> • Fliers and applications to vendors are out • Received word back from vendors: Hurst, Kaplin, businesses in Cedar. Mountain Star and IHC have been contacted, will contact University of Utah • Western Governors wants a table and Fortis College wants 2 page add • Utah Valley University food services met and confirmed. • Keep contacting people about convention 	

	<ul style="list-style-type: none"> • Presenters we have contacted have come up with conflicts so we could use 3 or 4 more presenters. Possible choices are Glenda Christiansen, Wade Hollingshead, hospice nurses, Red Cross, and primary children's. • Vendor Application is on the website 	
8) Everyone	Unfinished Business <ul style="list-style-type: none"> • None 	

Next Meeting: December 8, 2011 @ 2000 at Emily's house in Cedar City, Utah with Suzanne via Skype.

Motion was moved that the meeting be closed at 2038 submitted by: Suzanne Camp
 seconded by: Cressa Y Farnsworth

- **Motion: Carried**
 Close of meeting at 2038

Cressa Yardley Farnsworth
 USNA Secretary

Emily Chappell
 USNA Convention Director