

UTAH STUDENT NURSES ASSOCIATION
 MEETING OF THE BOARD OF DIRECTORS
 DATE: October 19, 2011
 TIME: 2000
 PLACE: Emily's house in Cedar City, Utah

MINUTES

Meeting called to order at 2010 with Suzanne Camp conducting

Members Present: Chanda Hutchings, Emily Chappell, Cressa Y Farnsworth, Bryn Wood,
 Jennifer Riedel, Suzanne Camp & Karisa Wilcken via Skype, Selwyn Layton via
 Phone

Members Absent: None

Visitors: None

Minutes

- Minutes: It was moved that this meeting would be an informal Board of Directors meeting, submitted by: Suzanne Camp seconded by: Cressa Y Farnsworth
Action: Carried Unanimous in the affirmation

Agenda	Discussion of Topics	Action
1)Suzanne	President's Update <ul style="list-style-type: none"> • Suzanne had 3 appointments set up with UVU and has still not got an advisor • She had a phone conversation with UVU on catering, left messages, they call her back when she can't answer but decision was made for chicken salad-\$7.00 for convention lunch • She is having a table cover and banner printed with USNA logo being donated by Suzanne. The total cost was \$175.00 for everything. • The board decided that USNA would pay that expense not Suzanne 	Karisa moved that we approve the cost of the banner and table cover and Suzanne not pay \$175.00 Emily 2 nd Motion Vote Unanimous

2)Cressa	<ul style="list-style-type: none"> • Reading of Minutes from September Meeting 	<p>Suzanne moved that we approve the minutes from the meeting on September 21, 2011 Cressa 2nd Motion Vote Unanimous</p>
3)Karisa	<ul style="list-style-type: none"> • Expense Report for September 2011 	<p>Karisa moved that we approve the expense report for September 2011 Chanda 2nd motion Vote Unanimous</p>
4)Bryn	<p>Communications Update</p> <ul style="list-style-type: none"> • Schools Contact list has all contacts except for Western Governors University which Suzanne will still try to work with • Bryn talked with Jamie, who wanted to be involved, about a committee, community and student involvement • Chanda & Karisa are over involvement and Bryn will give information to them and have them recruit other students • Get bylaws up on the website to vote and she will get help from Suzanne • We are not changing bylaws about the audit because all that is needed for the audit is to fill out a form and send it in • Post change of bylaws involving the 3 months for current members to stay and help new members of board. • Registration on the website for the convention, Emily and Bryn will get it going 	
5)Jen	<p>Breakthrough to Nursing Update</p> <ul style="list-style-type: none"> • Jen wrote a grant application and the deadline will be December 15th and the decision will be by the board 	

	<ul style="list-style-type: none"> • Jen will email the board members the letter and send it out to the schools once board members have read and approved it • Jen is in charge of volunteers for the convention. Suzanne is emailing volunteer names to Jen that have already signed up 	
6)Chanda	<p>Nominations & Elections Update</p> <ul style="list-style-type: none"> • The deadline for the applications is January 13th 2012 • The transcript requirement will be taken off the requirements • Will be up on the USNA website by November 1st 2011 	
7)Emily	<p>Convention Updates</p> <ul style="list-style-type: none"> • Wellsfargo donated 350 file folders for our convention • For contacting vendors <ol style="list-style-type: none"> 1. Karisa- Northern Region 1 2. Suzanne-Salt Lake Region 2 3. Jen-Orem & Provo Region 3 4. Emily-Southern Utah Region 4 • Contacting vendors or donations letter should be sent by November 1st 	
8)Selwyn	<p>Fundraiser Update</p> <ul style="list-style-type: none"> • Selwyn talked to IHC and the foundation is busy right now but suggested April 2012 to carry out fundraiser • He suggested getting things started now by current board so the new elected board can carry out the project • Selwyn will keep us updated 	
9)Cressa	<p>Unfinished Business</p> <ul style="list-style-type: none"> • Brainstorm ideas for community service projects (possible blood drive) • Cressa & Suzanne will go to as many 	

	<p>schools as possible personally to deliver posters for convention</p> <ul style="list-style-type: none">• Emily talked with Staples and SUU to get printing donated for flyers	
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Next Meeting: November 16, 2011 @ 2000 at Emily's house in Cedar City, UT with Suzanne Via Skype.

Motion was moved that the meeting be closed at 2104 submitted by: Suzanne Camp seconded by: Cressa Y Farnsworth

- **Motion: Carried**

Close of meeting at 2104

Signed: _____
Cressa Y Farnsworth, USNA Secretary

Signed: _____
Emily Chappell, USNA Convention Director