

UTAH STUDENT NURSES ASSOCIATION  
 MEETING OF THE BOARD OF DIRECTORS  
 DATE: September 21, 2011  
 TIME: 2000  
 PLACE: Emily's house in Cedar City, Utah

MINUTES

Meeting called to order at 2011 with Suzanne Camp conducting

Members Present: Chanda Hutchings, Emily Chappell, Cressa Y Farnsworth, Karisa Wilcken, Bryn Wood, Jennifer Riedel, Suzanne Camp via Skype, Selwyn Layton via phone

Members Absent: None

Visitors: None

Minutes

- Minutes: It was moved that this meeting would be an informal Board of Directors meeting, submitted by: Suzanne Camp seconded by: Cressa Y Farnsworth  
**Action: Carried Unanimous in the affirmation**

Agenda	Discussion of Topics	Action
1)Suzanne	1-Welcome and business by the President <ul style="list-style-type: none"> <li>• Suzanne called Utah Valley University for advisors. She has talked to them but they got new DON and they will get back with her</li> <li>• To change Bylaws we need to put it out on the website and places so people can see our changes before we vote on them.</li> </ul>	
2)Cressa	1-Reading of the minutes from August meeting.	Suzanne moved that we approve the minutes from the meeting on August 20, 2011 Cressa 2 <sup>nd</sup> motion Vote Unanimous
3)Karisa	1-Expense Report for the Month <ul style="list-style-type: none"> <li>• The report was incorrect and correct one will be sent out by email and board will vote by email</li> </ul>	

4)Jen	<p>1-Hoodies &amp; T-shirts</p> <ul style="list-style-type: none"> <li>• Talked with and showed our USNA logo to the company she talked with earlier for printing costs Hoody \$20 T-Shirts \$6</li> <li>• Sell T-Shirt for \$15 + shipping and handling</li> <li>• Pay pal is going to be tried to be set up and is cheaper for non-profit organizations</li> </ul> <p>2-BTN Project</p> <ul style="list-style-type: none"> <li>• Apply to us for a grant to do a project -Put it on website -next meeting will vote on project</li> </ul>	<p>Jen moved that we approve to sell t-shirts for \$15 + shipping and handling Cressa 2<sup>nd</sup> motion Vote Unanimous</p>
5)Bryn	<p>1- After College Career Network</p> <ul style="list-style-type: none"> <li>• They want to do advertisement through our website and we get profit from their post.</li> </ul> <p>2- Online Registration for Conference</p> <ul style="list-style-type: none"> <li>• Nick has previous registration</li> <li>• Whatever we decide to go through we can get it set up</li> <li>• We can open registration whenever we want</li> <li>• Emily &amp; Bryn will work to get it online and organized</li> <li>• Maybe buy clipboard and t-shirt online as a package deal or just flat registration-\$15 extra for package in registration deal</li> </ul> <p>3- Contacts for Schools Missing</p> <ul style="list-style-type: none"> <li>• Send out emails to those that are missing</li> </ul>	
6)Emily	<p>1- USNA Conference Updates</p> <ul style="list-style-type: none"> <li>• Has a specific list for projects she has assigned to each board member for the conference</li> <li>• She will send out the list to all board members with responsibilities</li> </ul>	

	<ul style="list-style-type: none"> <li>• See attached list</li> <li>• As a board we will wear Red, White, &amp; Black to the conference</li> <li>• Emily will send out flyers to board to approve and then send out physical flyers to all schools to hang up for advertisement</li> </ul>	
7)Cressa	<p>1- Unfinished Business</p> <ul style="list-style-type: none"> <li>• Bryn got an email from a student from a Northern Utah school and they want to be a representative. She will help this student get on board with what is happening.</li> <li>• We are only maybe going to do one blast email for the year</li> <li>• Fundraiser Ideas <ul style="list-style-type: none"> <li>-5K run/walk</li> <li>-IHC foundation cancer prep for primaries partner with USNA. Selwyn knows contact people &amp; will contact them. Maybe shoot for January.</li> </ul> </li> </ul>	

**Next Meeting:** October 19, 2011 @ 2000 @ Emily's house in Cedar City UT with Suzanne  
Via Skype.

Motion was moved that the meeting be closed at 2120 submitted by: Suzanne Camp  
seconded by Cressa Y Farnsworth

- **Motioned: Carried**  
Close of meeting at 2120

Signed: \_\_\_\_\_  
Cressa Y Farnsworth, USNA Secretary

Signed: \_\_\_\_\_  
Emily Chappell, USNA Convention Director